Things You Will Need To Know When I Cannot Tell You

1. Just a few minutes now...... will save years of heartache

"It is true that most people spend more time planning their vacation, than their family's financial future."

But this is not true of you!! Congratulations on taking the time out to think about your family and their future.

This is the first step to take in providing for those whom you love.

Your time spent, "filling the blanks" here, will save time, money and heartache tomorrow.

This folder is designed to help you organize, in one handy location, important information that somebody else will need to know, someday.

Duplicate/reprint this Survey, and keep it in a safe place. Tell your family and executor/rix where your records are kept.

Questions? Call us anytime that you need our help!

Finally, good for you! This is an exercise that will take you a few minutes, that is primarily for the benefit of others.

That demonstrates caring and thoughtfulness, on your part!

Sincerely

Ted Wernham BA CLU CFSB EPC,
Boomer Wealth Coach
Wernham Wealth Management Inc.
519 670 3177

Information collected here remains confidential and will not be sold or transferred to third parties. See our Privacy Policy for details.

2. Things You Will Need To Know When I Cannot Tell You - My Identification

* 1. My Full Name is:

2. Today's Date:

MM / DD / YYYY

Data Entered as at: ___ / ___ / ___

3. My Birth Certificate is located.....

4. If applicable, our Marriage Certificate is located ....

5. If applicable, the Divorce Certificate is located ....

6. If applicable, my Citizenship papers are located ...

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7. If applicable, my Military Service number is ...

8. If applicable, my Driver's License number is ...

9. If applicable, my passport is located ...

3. Things You Will Need To Know When I Cannot Tell You - My Advisors

BOOMER WEALTH COACH TIP: Every one should have their own "Board of Directors", to assist in making important decisions, or to provide advice as required.

My "Wealth Coach" is

TED WERNHAM BA CLU CFSB EPC
Wernham Wealth Management Inc.
6 Longview Court, London ON N6K 4J1
519.670.3177 ted@tedwernham.com

10. My Lawyer is ...

11. My Corporate Lawyer is ...

12. My Clergy/Spiritual Advisor is ...

13. My Accountant is ...

14. My Doctor is ...

15. My Stockbroker is ...

16. The person that I consider most likely to be supportive, knowledgeable and helpful in a family emergency would be ...

4. Things You Will Need To Know When I Cannot Tell You - My Documents

BOOMER WEALTH COACH TIP: Write an "Exit Letter". It really helps your loved ones. Otherwise, they will have to guess. Some will even argue. SAD!

Some people have a Will, some do not. Everyone should! Worse, some people have a Will and do not tell anyone.

It is really important to record the details of important documents, here.

Imagine, for a moment, how anyone could locate all of these documents, a) they did not know if you had any of them, b) they did not know where you kept them safe, or c) if some policies once in force had now lapsed or been replaced.

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That picture should be motivating enough to fill in ALL that applies below!

* 17. Do you have a Will?

- Yes
- No

18. The original of My Will is located

19. A copy of My Will is located

20. My Will is dated/last updated

	MM	DD	YYYY
Date Signed	/	/	
Date Updated	/	/	

21. I have designated a "Power of Attorney"

- Yes
- NO

22. Do you want to donate your organs or body or transplant, medical research, or education?

- Yes
- NO

23. If yes, have you explained this to any member of your family?

- Yes
- NO

24. If yes, have you recorded this on your Drivers License?

- Yes
- Not Yet
- Do not have a Drivers License

25. My personal Income Tax return is up to date ...

- Yes
- NO

26. If NO, the last year of personal income tax filed is ...

27. Copies of my personal income tax returns can be found ...

5. Things You Will Need To Know When I Cannot Tell You - My Documents (cont'd)

28. Have you made funeral arrangements?

- Yes
- NO

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29. If yes, have you set out instructions for burial/cremation or funeral?

- Yes
- NO

30. Are these instructions in your Will?

- Yes
- NO

31. Are these instructions set out in a letter?

- Yes
- NO

32. Where are these documents located?

33. Do you own a cemetery plot?

- Yes
- NO

34. If yes, have you provided for its ongoing care?

- Yes
- NO
- Not Sure

35. I have a Safety Deposit Box ...

- Yes
- NO

36. If yes, the key to my Safety Deposit Box is located ...

6. Things You Will Need To Know When I Cannot Tell You - My Inventory

BOOMER WEALTH COACH TIP: Scan the contents of your wallet/purse. Helps if you lose your wallet/purse! Really helps if you lose your life. We do not expect, nor, for privacy reasons, do we suggest that you would disclose details of policies/assets/property within this form.

Many of our clients have scanned their valuable documents. The originals are kept in a Safety Deposit Box, or other secure location, while the electronic file is stored elsewhere, on disk, flash drive, web based backup file, etc.

PLEASE TAKE THE TIME TO DO THIS, and then simply indicate if you have any of the following.

In this way, a clearer, more concise overview of your Estate emerges.

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37. To keep privileged information CONFIDENTIAL, the details of the following have been recorded elsewhere. The following property/policies/assets are currently in force and should be considered as part of my Estate ...

	Yes	NO	Unsure/Unknown
Group Life Insurance	☐	☐	☐
Association Life Insurance	☐	☐	☐
Life Insurance on my life	☐	☐	☐
Life Insurance on others	☐	☐	☐
Personal Disability Insurance	☐	☐	☐
Critical Illness Insurance	☐	☐	☐
Tax Free Savings Account (TFSA)	☐	☐	☐
Registered Retirement Savings Plans (RRSP)	☐	☐	☐
Registered Retirement Income Fund (RRIF)	☐	☐	☐
Deferred Profit Sharing Plan	☐	☐	☐
Stock Purchase Plan (at Work)	☐	☐	☐
Segregated Funds	☐	☐	☐
Mutual Funds	☐	☐	☐
Registered Education Savings Plans (RESP)	☐	☐	☐
Prescribed Annuities	☐	☐	☐
Life Annuities	☐	☐	☐
Bonds or Government Securities	☐	☐	☐
Stocks (purchased online)	☐	☐	☐
Stocks (purchased through a broker)	☐	☐	☐
Trust Fund	☐	☐	☐
Collections of Stamps/Coins/Antiques	☐	☐	☐
Pension Plan	☐	☐	☐
Guaranteed Investment Certificates (GIC)	☐	☐	☐
Savings Bank Account	☐	☐	☐
Chequing Bank Account	☐	☐	☐

38. Of those items listed in Question 25 above, I have reviewed beneficiary designations where required and all are up to date ...

☐ Yes ☐ NO ☐ Have some questions here

39. I have Season's Tickets, or a renewable Subscription to ...

Please insert Team or Event ____________________

40. At my death, these tickets/subscriptions (if allowed) should be transferred to ...

7. Things You Will Need To Know When I Cannot Tell You - Special Consideration...

BOOMER WEALTH COACH TIP: When you write down your last wishes, they have a better chance of coming true.

No two families are alike. No two Estates are the same.

In this section, we address some special circumstances that require special consideration.

41. There are "special needs" members of our family

- Yes
- NO

42. "Special Needs" members may be children with disabilities, seniors requiring special care, or adults with disabilities, or any combination of these.

If those "special needs" members of your family are under Age 18, is there a HENSON TRUST in place?

- Yes
- NO
- What is this?

43. Other family members with "special needs" that will require attention in the event of my death include ...

None (write "none")

Name and Age

Name and Age

Name and Age

Name and Age

44. There might be a cottage or vacation property (condo in Mexico, time share in Caribbean, RV in Florida) that is a special place for the family.

Your kids grew up on vacation there, your grandchildren swing in the same hammock, climb the same trees, fish in the same favorite spot, etc.

Often, it is not clear how these properties, that are more emotionally valuable than financially valued, should be shared after your death.

There is a potential for real conflict that could take years to heal.

Instead, take a few minutes to think about what should be done, and share your wishes here.

8. Things You Will Need To Know When I Cannot Tell You - THANKS

Finally, we congratulate you once again.

It usually takes minutes to complete this Survey and months of research, if it is not.

This Survey does not include every aspect of an Estate Plan, nor does it purport to provide, investment, accounting, tax or legal advice. It serves merely as a summary of certain information, that is good to have recorded. Some things might be lost forever, if you are not able to list them here.

Some assets are never found, and therefore remain unclaimed. At year-end 1998, there were 770,000 unclaimed Canadian bank accounts worth $132 million.

Revenue Canada is holding an estimated $8 million in unclaimed tax refunds since 1990. There is no time limit on claims, but no interest is paid on amounts refunded.

You might find some money is waiting just for you. Go to the BANK OF CANADA 'unclaimed balances' website to check it out.

Hey! We found an account dormant since 1991 for a family member! The weblink is

http://ucbswww.bank-banque-canada.ca/scripts/search_english.cfm

Thank you for your time and attention.

As your "WEALTH COACH" we know the first time doing this exercise takes the most time and dedication. You have done a good job in completing this record.

We congratulate you on your effort. GREAT JOB! WELL DONE!